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| competent authority logo | **Information Notice** |

**The Greenhouse Gas Emissions Trading Scheme Order 2020 (SI 2020, No. 1265, as amended by No. 1557) (the Order)** Article 75

# Notice Requiring Further Information

**Permit reference:** «${(permitId)!}»

To: «${(account.legalEntityName)!}» **(the Operator),**

Address:

«${(account.legalEntityLocation)!}»

In relation to the operation of the Installation(s) at:

«${(account.name)!}»

Co-ordinates:

«${(account.location)!}»

The Secretary of State for Business, Energy and Industrial Strategy, in exercise of its powers under Article 75 of the above, requires you to furnish such further information as is detailed in the attached Schedule. The information, which is for the purpose of determining or reviewing «${(workflow.requestTypeInfo)!}», should be completed in the work queue task in PMRV **before 00:01 hours of the** «${workflow.params.deadline?date?string('».

|  |  |
| --- | --- |
| Signed | Date |
| signature | «${currentDate?date?string('dd MMMM yyyy'» |

«${signatory.fullName}»

«${(signatory.jobTitle)!}»

Authorised to sign on behalf of the Secretary of State for Business, Energy and Industrial Strategy

With regard to this notice:

The Greenhouse Gas Emissions Trading Scheme Order 2020 (SI 2020, No. 1265, as amended by No. 1557) (the Order):**Schedule 3(1)(11)**

that the Secretary of State for Business, Energy and Industrial Strategy may require the applicant to provide such further information specified in the notice as it may require for the purpose of determining the application;

**Schedule 3(1)(12)**

that if the applicant fails to provide the required further information by the end of the specified period (or by such later date as may be agreed by the Secretary of State for Business, Energy and Industrial Strategy), the Secretary of State for Business, Energy and Industrial Strategy may treat the failure as a deemed withdrawal of the application if it sends a notice to that effect.

**Schedule 3(2)(2)(b)**

For the purposes of calculating the time allowed for the Secretary of State for Business, Energy and Industrial Strategy to determine your application, no account is taken of the period starting when this Notice is served and ending on the date the applicant provides the specified information.

**You should note that:**

The Data Protection Act requires the Secretary of State for Business, Energy and Industrial Strategy to advise its how data relating to individuals will be processed and disclosed.

The information provided by yourselves will be processed by the Secretary of State for Business, Energy and Industrial Strategy to deal with your application, to monitor compliance with the permit/registration conditions, to process renewals, and for maintaining the relevant public register(s).

We may also process and/or disclose it in connection with the following:

* consulting with the public, public bodies and other organisations on environmental issues;
* carrying out statistical analysis, research and development on environmental issues;
* providing public register information to enquirers;
* investigating possible breaches of environmental law and taking any resulting action;
* preventing breaches of environmental law;

We may provide the information to our technical consultants in respect to advice for our determination.

The information submitted in respect of this application will be subject to public access to information requirements, including the Environmental Information Regulations 2004. If you consider that any information you provide in connection with your application should be treated as commercially confidential, please inform the Secretary of State for Business, Energy and Industrial Strategy. However, you should be aware that under the provisions of the Freedom of Information Act 2000 and regulations made under it, the Secretary of State for Business, Energy and Industrial Strategy may be obliged to disclose information even where the applicant requests that it is kept confidential.

**SCHEDULE**

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| **Item number** | **Further information required** |
|  | «${question}» |